

Power System Modeling Using PowerWorld Simulator and Add-ons



PowerWorld
Corporation

Training Goals



- Provide a better understanding of how to use PowerWorld Simulator for power system analysis and visualization.
- Provide techniques for building good power system models, and show how these techniques can be used to analyze system issues.

Training Goals



- Primary Goal: Make you aware of the capabilities of Simulator
 - We are frequently asked to add features to Simulator that are already available.
 - We want you to make the most of our software.

PowerWorld Simulator



- User-friendly and highly interactive power system analysis and visualization platform.
- Integrates many commonly performed power system tasks
(Contingency Analysis, Time-Step Simulation, OPF, ATC, PVQV, Fault Analysis, SCOPF, Sensitivity Analysis, Loss Analysis)
- Designed to operate on Microsoft Windows 2000/NT/XP/Vista platforms

PowerWorld Simulator History



- Version 1.0 created in May 1994 at the University of Illinois Urbana/Champaign by Professor Thomas Overbye (Ph.D.)
- Impetus for early versions was to teach power system operation to non-technical audiences.

PowerWorld Simulator History



- PowerWorld Corporation was formed in 1996 with the goal of further developing and commercializing the Simulator tool.
- Simulator version 13:
 - Virtually unrecognizable from the early versions of the software.
 - Has evolved into a powerful power system analysis and visualization environment capable of solving very large systems.

The PowerWorld Simulator Case Editor



PowerWorld
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Overview



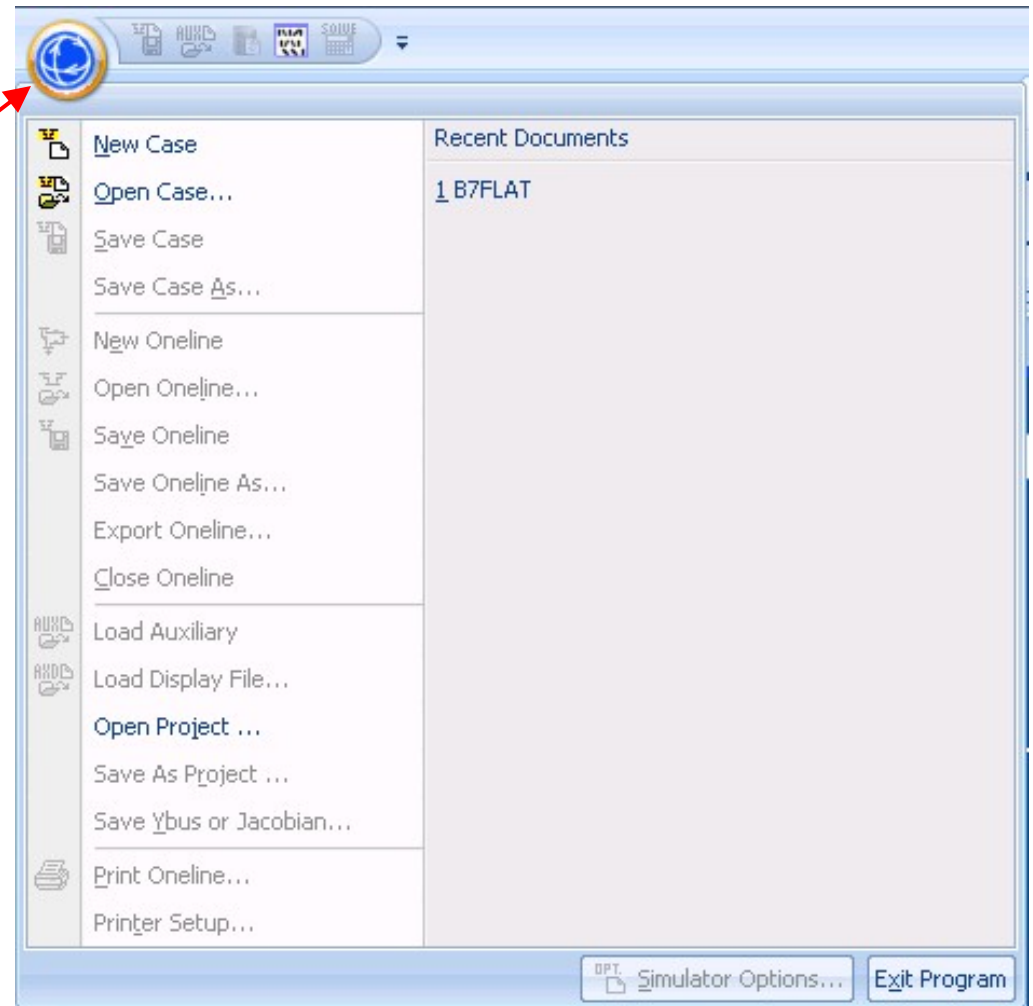
Simulator seamlessly integrates two functions once commonly separated in power flow software:

- Graphical power system case editor
- Power Flow package with many related analysis tools:
 - Contingency Analysis, Time-Step Simulation, Sensitivity Analysis, Loss Analysis, Fault Analysis, OPF, PVQV, ATC, SCOPF

Starting Simulator



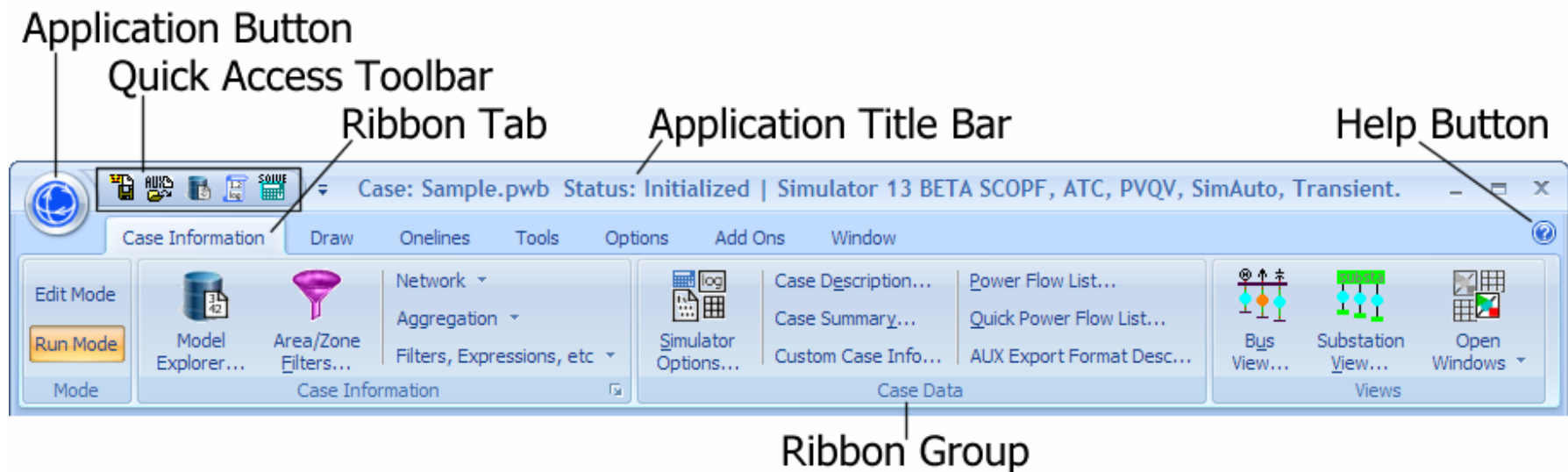
- On start-up, click the PowerWorld icon to access the **Application Menu**



Ribbon Interface



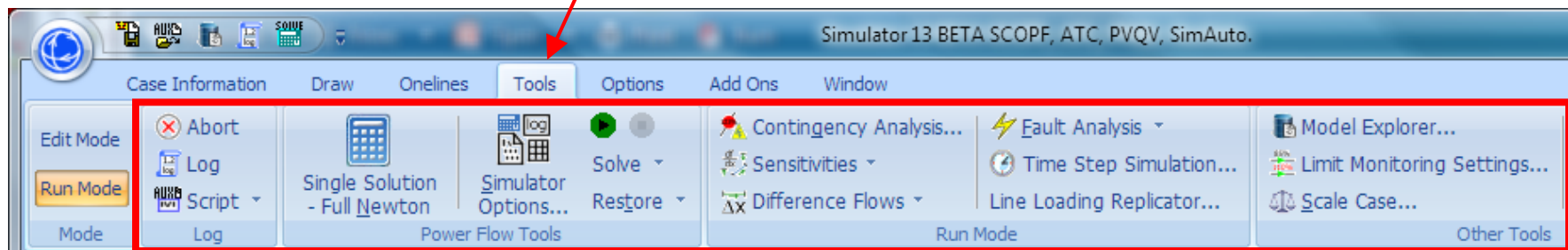
- Menus are integrated in the new Ribbon interface



Ribbon Interface



- Selecting a menu item from the Ribbon reveals a set of task-specific buttons
 - Previous Slide shows the **Case Information ribbon tab**
 - Change to the **Tools ribbon tab**

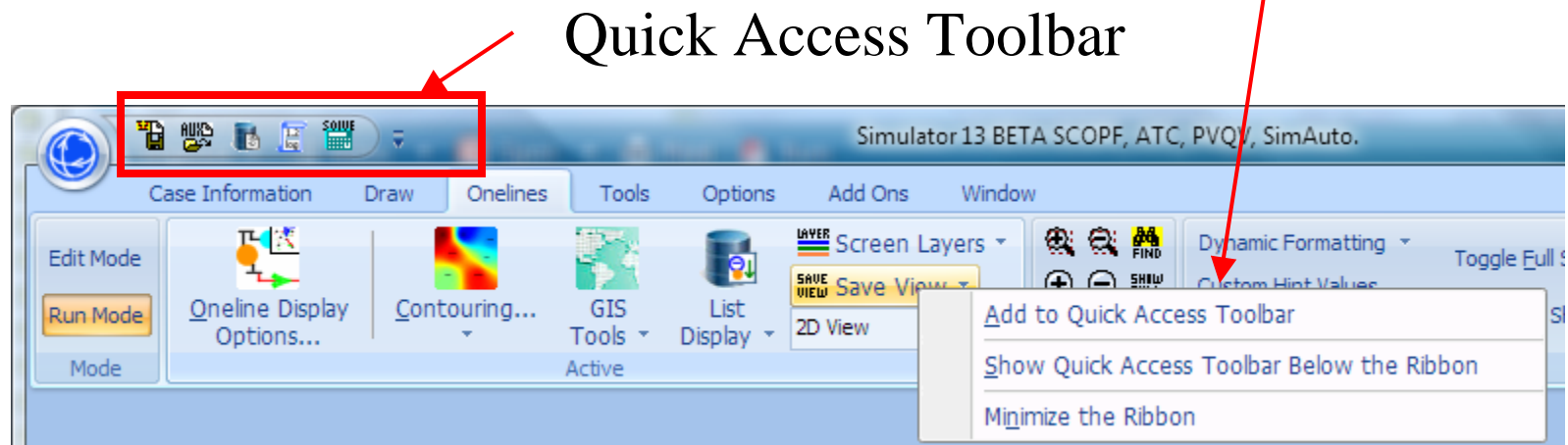


- Interface is simplified by presenting only the buttons relevant to the selected menu item.

Ribbon Interface: Quick Access Toolbar



- Frequently used buttons may be added to the Quick Access Toolbar, which is always visible
- Right click on button to add, then select **Add to Quick Access Toolbar**



Modes of Operation



- The graphical power system case editor and the power flow package are implemented in Simulator's two distinct modes:
 - Edit Mode
 - Run Mode

Edit Mode



- Tasks
 - Create new power flow cases
 - Modify existing cases
- Abilities
 - Cases can be modified either graphically or via text displays

Run Mode



- Stand alone power flow
- Power flow analysis tools and sensitivities
 - Contingency Analysis
 - Time-Step Simulation
 - Optimal Power Flow (OPF)
 - PV and QV Curve Tools (PVQV)
 - Available Transfer Capability (ATC)
 - Security Constrained OPF (SCOPF)
 - Sensitivity Analysis
 - Loss Analysis
 - Fault Analysis

Edit Mode



- Used to create a new case or modify an existing case.
- Use the Ribbon buttons to switch between modes.
- You can switch to Edit Mode at just about any time during a simulation.
- The tools and techniques of Edit Mode will be introduced by creating a new power flow case, and by modifying an existing case.

Creating a New Case



- Click the Simulator Icon and from the application menu select **New Case**.
- Mode is automatically switched to **Edit**.
- Prompted to save any existing case.
- Display then turns to default oneline background color.
- Case may be built by graphically placing objects on the oneline.

Entering a bus



- Click anywhere on the oneline and select the **Draw** ribbon tab.
- In order to insert a bus, select **Network → Bus**
- Select point on screen.
- **Bus Options** dialog is displayed
 - set bus number to *1*
 - set bus name to *ONE*
 - check **System Slack Bus** field
 - select **OK**

Bus Options Dialog



Each electrical island needs a slack bus for power balance (pick up “slack”)

The 'Bus Options' dialog box for Bus 1. It includes fields for Bus Number (1), Bus Name (One), Nominal Voltage (138.0 kV), and Labels (no labels). Below these are tabs for 'Bus Information', 'Attached Devices', and 'Custom'. The 'Bus Information' tab is active, showing 'Display' as the selected option. Under 'Orientation', 'Right' is selected. Under 'Shape', 'Rectangle' is selected. The 'Size' is 6.00 and 'Width' is 0.450. A 'Link to New Bus' button is at the bottom. The 'OK' button is highlighted with a red box.

Select **OK** to save changes AND close the dialog

Used to customize oneline appearance

The 'Bus Options' dialog box for Bus 1, showing the 'Bus Information' tab. The 'Bus Information' tab is selected and highlighted with a red box. It shows 'Bus voltage' settings: 'Voltage (p.u.)' is 1.0500 and 'Angle (degrees)' is 6.090. The 'System Slack Bus' checkbox is checked. The 'OK' button is highlighted with a red box.

Used to cancel bus insertion or changes

Entering a Generator



- Select **Network** → **Generator** from the **Draw** ribbon tab.
- Click on desired bus.
- **Generator Options** dialog is displayed
 - Enter *0* in the **MW Output** field of the **MW and Voltage Control** tab
 - Make sure **Anchored** box is checked
 - Click **OK** to accept default values of remaining fields

Generator Dialog



Terminal
bus number
and name.

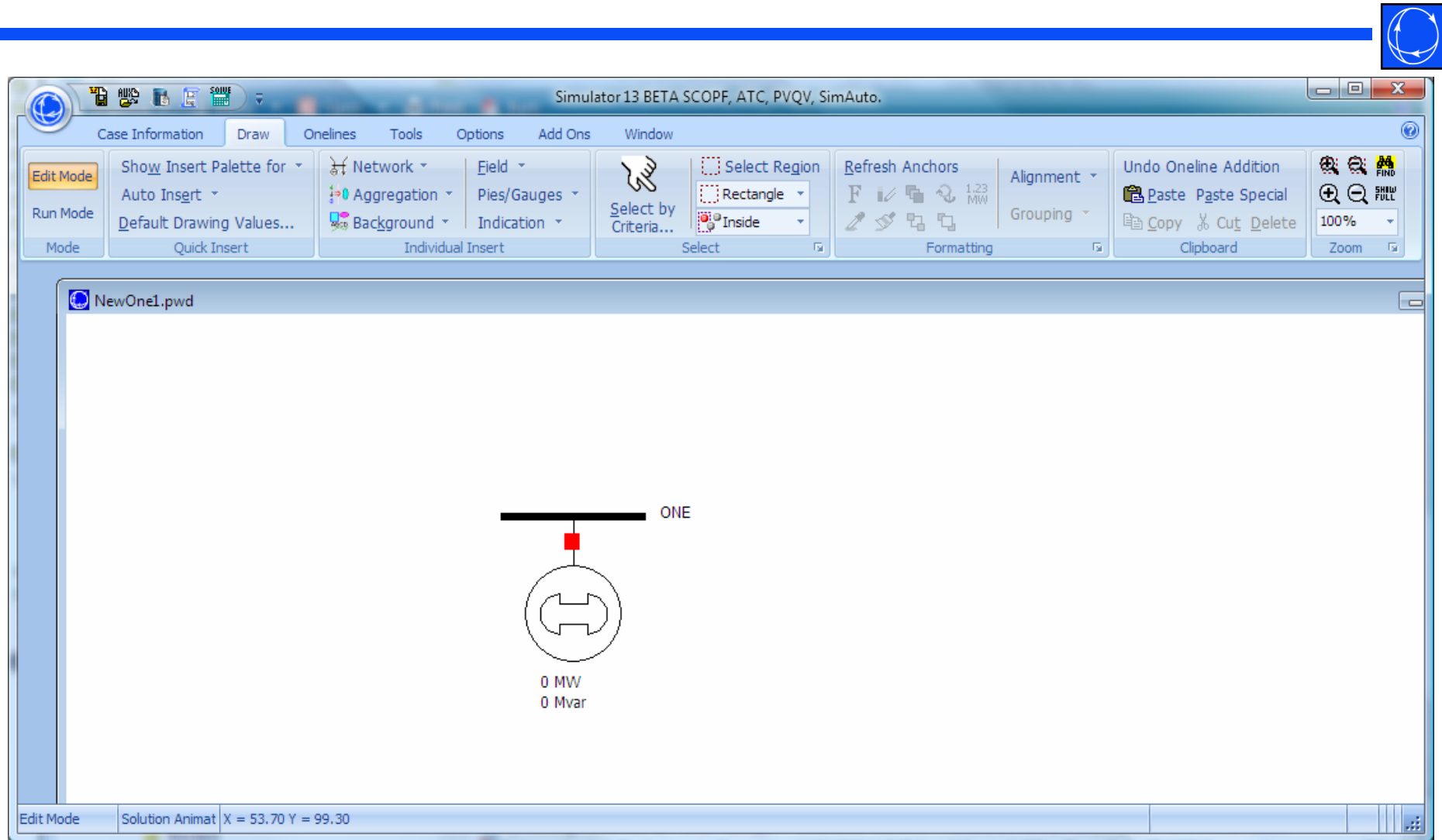
Used to
customize
display
appearance

Status

Cost
models

Voltage/
reactive
power
control
fields

Online Diagram



Saving the Case



- To save the work done so far, select **Save Case**, from the **Application Menu**.
- Before case is saved validation is run to make sure there are no errors.
- Validation results are displayed in **Message Log** display. To view the message log, click on **Log** button in the **Tools** ribbon tab

Default Save Case Formats



- The power flow case itself is saved using the PowerWorld Binary format (*.pwb).
- The oneline is saved using the PowerWorld Display format (*.pwd).
- Saving the oneline information in a separate file allows using:
 - Multiple onelines with the same case
 - A single oneline with different cases

Entering a Second Bus



- Again select the **Draw** ribbon tab, **Network** → **Bus** Click to the right of the bus ONE
- Set bus name to *TWO*
- To model a load, select **Attached Devices** tab, click **Add or Edit Bus Load**, set **Constant Power MW** to *200* and **Constant Power Mvar** to *100*.



- Select **Network** → **Load** to enter a load symbol
- Set **Orientation** to *up*
- Ensure **Anchored** box is checked

Moving Oneline Objects



- To reposition bus 1, left-click on the bus. Then, while holding down the left mouse button, drag the bus to the desired location.
 - Note that all attached (and anchored) objects move with the bus.
 - Individual objects such as generators and loads can be repositioned similarly.
- To reposition the entire oneline, click on the diagram (not on a specific object) and drag.

Moving Oneline Objects



- Keyboard shortcuts
 - Left-click on and select object(s) to move
 - Shift-arrow keys (up, down, left, right) move in small steps
 - Shift-Page Up moves object(s) up in larger steps
 - Shift-Page Down moves object(s) down in larger steps
 - Shift-Home moves object(s) left in larger steps
 - Shift-End moves object(s) right in larger steps

Panning



- Pan Up
 - Up Arrow key
 - Page Up key pans quickly
- Pan Down
 - Down Arrow key
 - Page Down key pans quickly
- Pan Left
 - Left Arrow key
 - Home key pans quickly
- Pan Right
 - Right Arrow key
 - End key pans quickly

Zooming

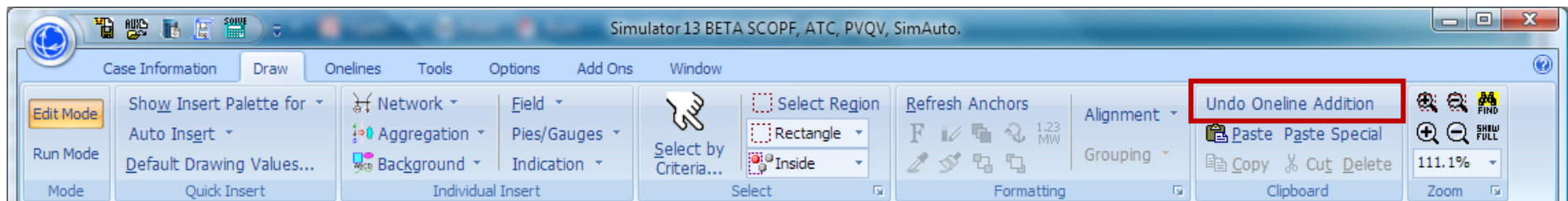


- **Zoom** ribbon group under the **Onelines** ribbon tab
 - Zoom in and out buttons
 - Rectangular zoom selector
 - Zoom percentage
- Mouse wheel zooming
 - Enable Mouse Wheel Zooming option on Simulator Options dialog, Online page
- Zoom In
 - Ctrl-Up Arrow key
 - Ctrl-Page Up key zooms in quickly
 - Ctrl-Alt and use left mouse button to select region on which to zoom in
- Zoom Out
 - Ctrl-Down Arrow key
 - Ctrl-Page Down key zooms out quickly
 - Ctrl-Alt and use right mouse button to select region on which to zoom out

Undo One-line Actions



- Accidental edits on one-line diagram can be undone
- Found on **Draw** ribbon tab
- Does not work with Case Information Displays
- Does not affect changes to power flow case

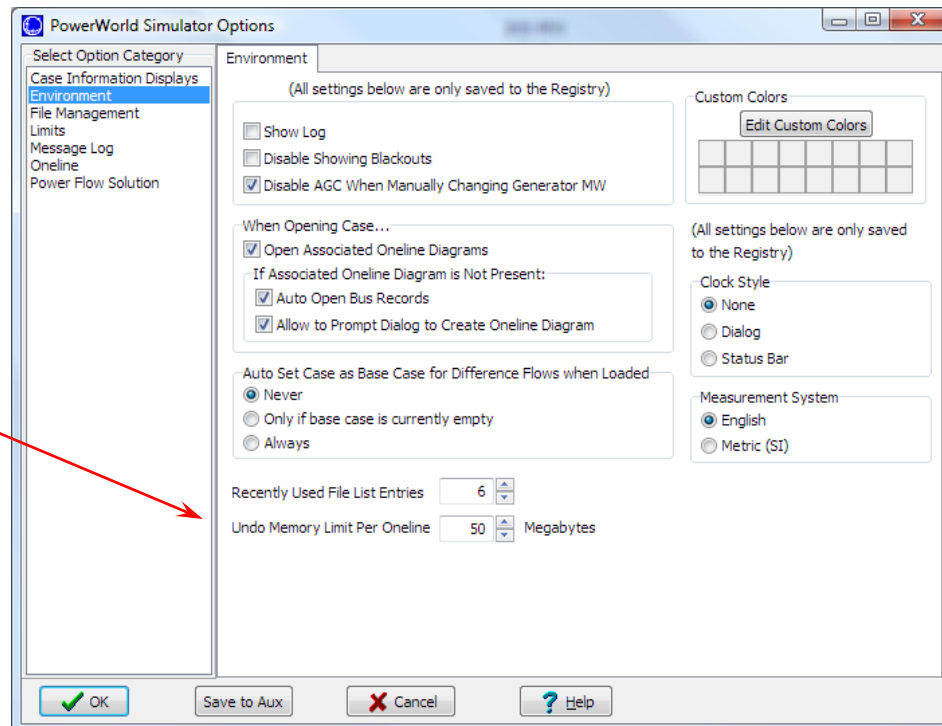


Undo One-line Actions



- One-line actions are stored in system memory
- Memory limit for undo action can be adjusted in the **Options** ribbon tab → **Simulator Options** → **Environment** page

Memory limit



Drawing Grid



- An invisible drawing grid helps align oneline objects. By default all objects snap to this grid.
- Hold down the ALT key while moving an object to temporarily disable “snap-to-grid”.
- To enable/disable the grid:
 - Select the **Options** ribbon tab → **Oneline Display Options**
 - See **Snap Options to Grid** field on the **Grid/Highlight Unlinked** page.

Entering a Transmission Line



- Transmission lines are drawn as a series of line segments
- To enter a transmission line between buses 1 and 2
 - Select the **Draw** ribbon tab, **Network** → **Transmission Line**.
 - Click on bus 1. This begins process of inserting the line.
 - Move cursor to desired location, then click to enter a segment, double click on terminal bus to end.
- **Note:** Clicking and dragging mouse when drawing transmission line is usually NOT recommended. This will produce a curved line with many segments.

Entering a Transmission Line



- After double-clicking, **Transmission Line/Transformer Options** dialog is displayed
 - **From** and **To Buses** and **Circuit** are set automatically
 - Set **Series Resistance** to *0.02*
 - Set **Series Reactance** to *0.08*
 - Set **Shunt Charging** to *0.1*.
 - Set **Shunt Conductance** to *0*.
 - Set **Limit A (MVA)** rating field to *400*.
 - select **OK**

Transmission Line Dialog



Terminal buses are usually set automatically

Line status

Transmission Line/Transformer Options

From Bus: Number 1, Name One, Area Name Top (1), Nominal kV 138.0

To Bus: Number 2, Name Two, Area Name Top (1), Nominal kV 138.0

Circuit: 1

Find By Numbers, Find By Names, Find ...

From End Metered ☒ Default Owner (Same as From Bus) ☒

Labels ... no labels

Display Parameters Fault Info Owner, Area, Zone, Sub Custom

Status: ☐ Open ☒ Closed

Length (mi) 0.00

Calculate Impedances >

Per Unit Impedance Parameters

Series Resistance (R) 0.02000

Series Reactance (X) 0.08000

Shunt Charging (B) 0.1000

Shunt Conductance (G) 0.0000

☐ Has Line Shunts

Line Shunts

MVA Limits

Limit A 400.000

Limit B 0.000

Limit C 0.000

Limit D 0.000

Limit E 0.000

Limit F 0.000

Limit G 0.000

Limit H 0.000

Convert Line to Transformer

OK Save Cancel Help

Line parameters

Simulator allows eight different limits

Modifying Line Routing



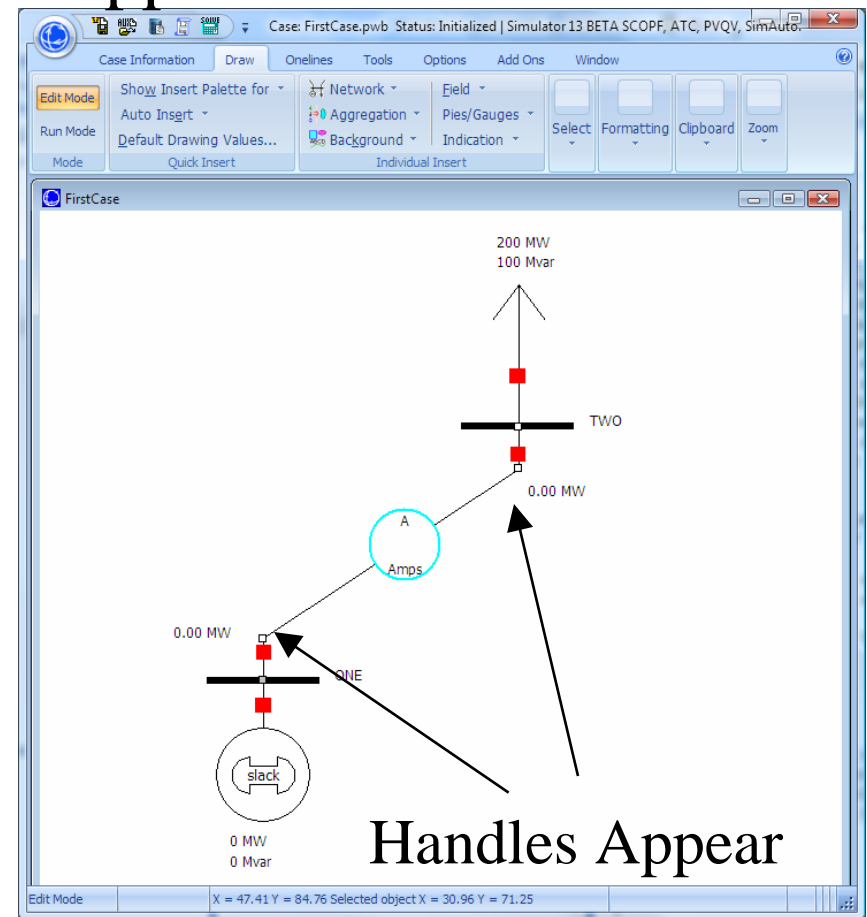
- After selecting a line, handles appear at each vertex

- The cursor changes to a “cross-hair” symbol when moved over a handle.

- Click and drag to move the vertex

- To add a vertex, hold down the Ctrl Key and click at the desired insertion point

- To delete a vertex, hold down the Ctrl Key and click on the vertex



Adding Circuit Breakers



- Circuit breakers are used to indicate status of lines and transformers (not true breaker representation).
- Location of circuit breaker on the line does not matter. Typically one at each end, automatically inserted.

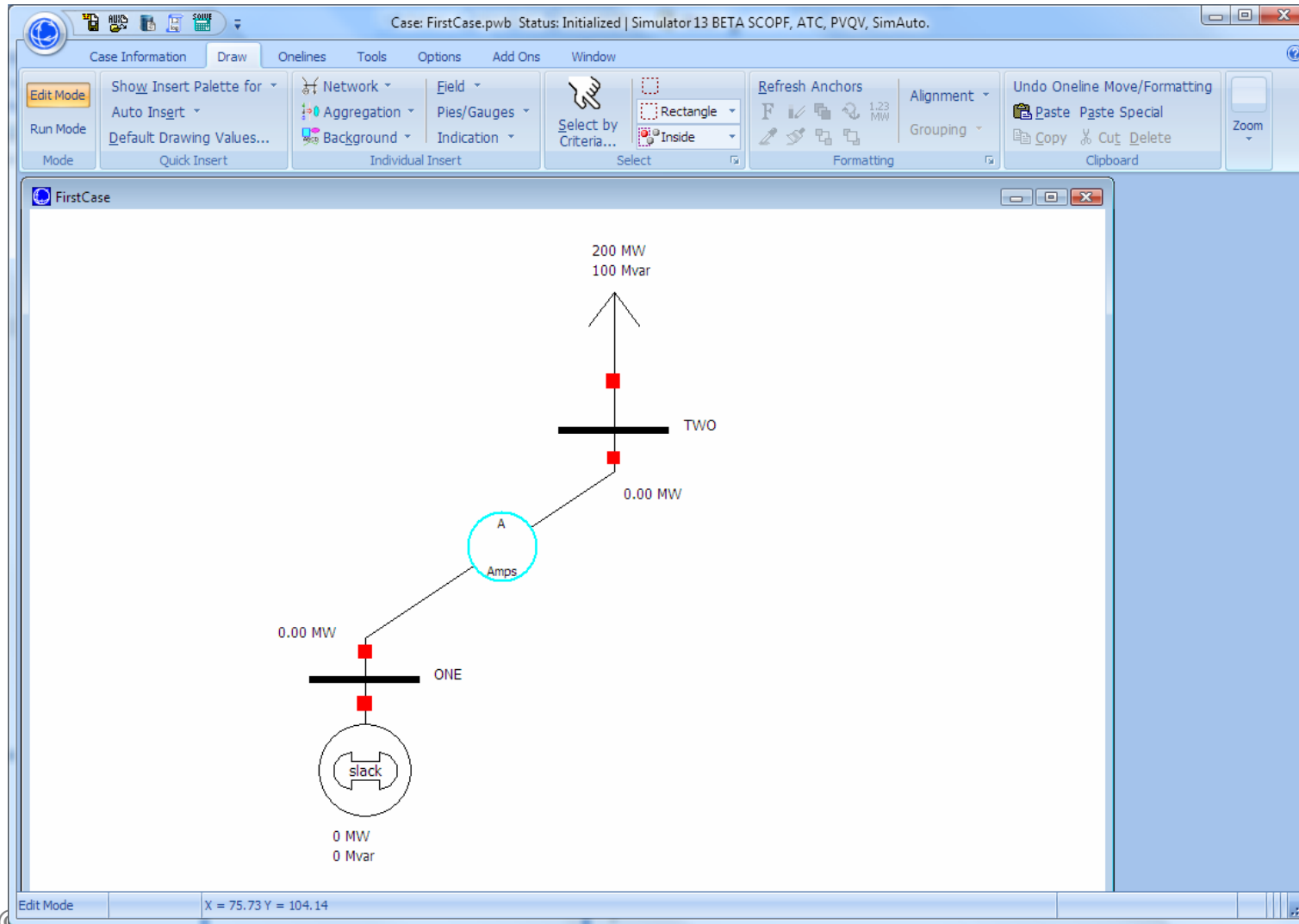


- To Insert, select **Indication → Circuit Breaker**, then click on desired location on transmission line. Verify the **Near Bus** and **Far Bus** values are correct



- Save the case.

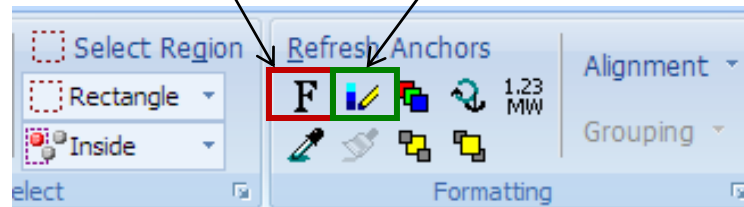
Two Bus Case



Text Fields




- Descriptive text fields can be added to the oneline by selecting **Background** → **Text** from the **Draw** ribbon tab.
 - Enter text *First Case* towards top of oneline
- To change font and background color of text fields:
 - Select the text field
 - Select the **Font** or **Line/Fill** buttons



- Change the font to blue, 26 point and the background to white.

Bus Fields



- Bus fields show information about bus devices, including loads and generators.
-  • Fields can be entered automatically, or manually. Choose **Field** in the **Draw** ribbon tab.
- Can choose type of field, digits to right and left of decimal, and whether or not it is anchored.

Line Fields



- Line fields show information about transmission lines and transformers.
- For line fields, flow is always specified at an end of the transmission line or transformer.
- End is normally determined automatically by insertion point.
- Just like Text Fields, Bus and Line fields can be formatted using the options in the **Formatting** ribbon group.

Solving the Case



- To solve the case, click on **Run Mode**.
- Only permitted to change to Run Mode if there are no errors. Note that a system slack bus must be set.
- To animate the simulation, go to the **Tools** ribbon tab and select the **Play** button in the **Power Flow Tools** ribbon group.
- If not visible, click on **Log** to see a “backstage” view of the power flow solution.



Case Options



- To modify animated line flows, select the **Onelines** ribbon tab → **Online Display Options**.
In the Dialog:
 - click on the **Animated Flows Page**
 - check **Show Flow Symbols**
 - check **Use Fill Color**
 - click on **Actual MW Fill Color**
 - select a light green color
 - select **OK**

Three Bus System Control



- To demonstrate how Simulator can be used to control a system, switch back to **Edit Mode** and add the following:
 - A third bus with 400 MW/200 Mvar of load and a 300 MW generator
 - Transmission lines joining bus 1 to bus 3, and bus 2 to bus 3. Use the same line parameters as bus 1 to bus 2 line ($R = 0.02$, $X = 0.08$, $B = 0.1$)

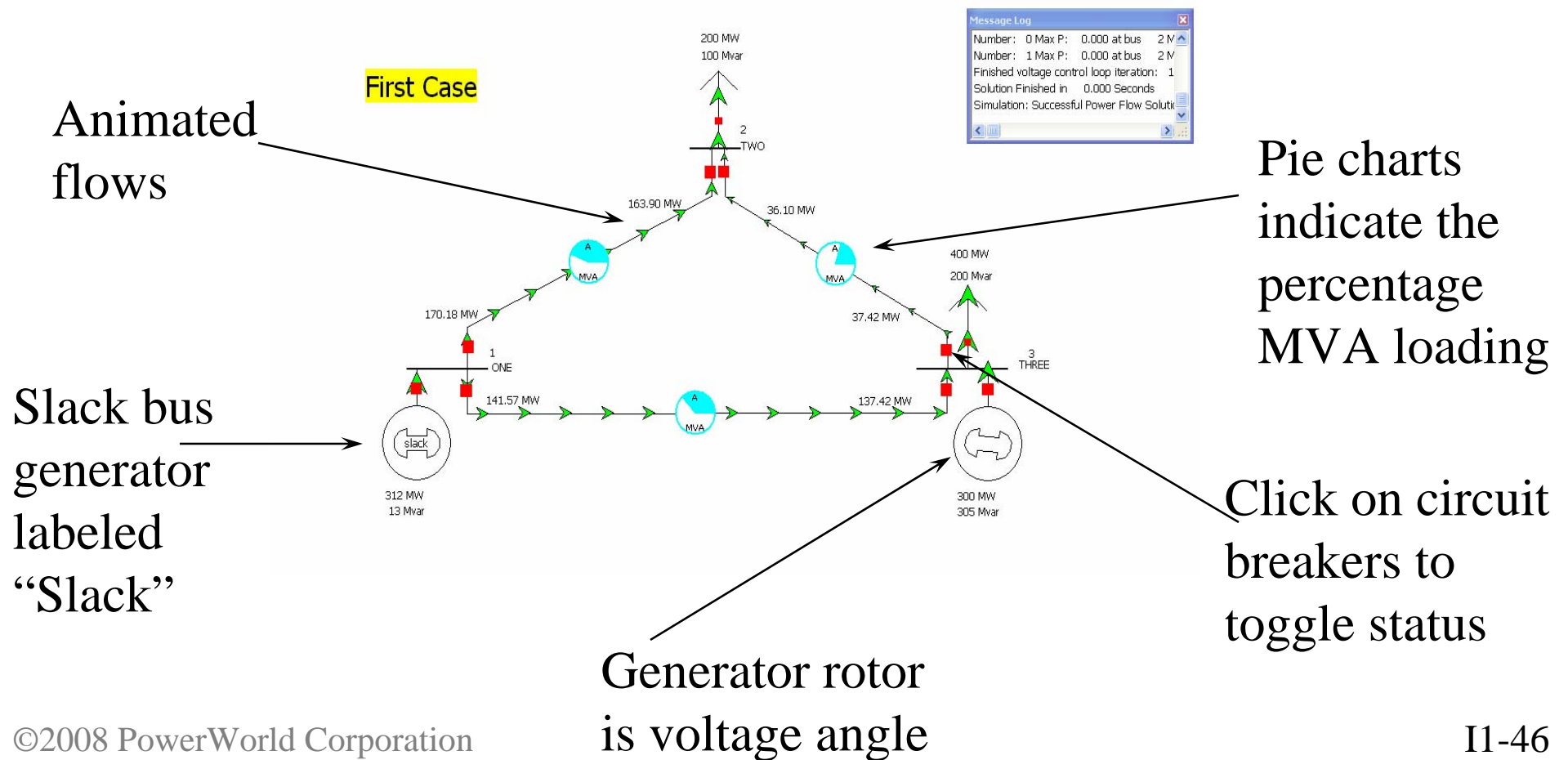
Three Bus System Control



- Select the **Case Information** ribbon tab → **Aggregations** → **Areas**.
- Change **AGC Status** to *Part. AGC* by double-clicking on the field.
- Go back to the **Run Mode** and again select the **Tools** ribbon tab, **Play** button.
- Click on the circuit breakers to change their status; note how flows redistribute.



Three Bus System Oneline



Inserting Pie Charts



- Pie charts are usually automatically inserted.



- For manually inserting, select the **Draw** ribbon tab, **Pies/Gauges** → **Line Flow Pie Chart**. Then click on the line midpoint.
- The pie charts are used to graphically indicate the percentage loading of each line.

Simulator Online Help Files: Case Sensitive



- Move your cursor over one of the generator objects on the online diagram.
- Press **F1** key.
- This will bring up the online help for Simulator and take you to the help regarding that particular object
- Try this for loads, lines, etc...
- This will also work for
 - Object Dialogs
 - Case information displays
 - and everywhere throughout Simulator

Drawing Defaults: Formatting FUTURE Oneline Display Objects



DEFA-
ULT
DRAW

- In Edit Mode, select the **Options** ribbon tab→
Default Drawing Values.
- Changes made here affect only FUTURE oneline display object insertions, not EXISTING objects.
- Click **Show Field Positions** to choose how fields are automatically inserted around an object.
- Position columns appear in grid. Double-click a position field to choose the type of field to display, or use the **Field Positions** diagram to set displayed fields.

Color Coding and Drawing Values



Field Positions tab sets text fields automatically inserted (next slide)

kV Range
and Color

	Nom kV	Color	Font Size	Thickness	CB Size	Pie Size	XFMR Size	Line Gauge Color	Stub Size	Stub Space	Limit Highlighting Used	Limit Highlight Color	Limit Highlight Magnification
1	>600.00	Green	50	2	3.00	70.00	4.00	Blue	4.00	4.50	NO	Red	0
2	>400.00	Orange	40	2	2.50	50.00	4.00	Blue	3.30	3.70	NO	Red	0
3	>300.00	Red	30	1	2.00	30.00	3.00	Blue	2.50	3.00	NO	Red	0
4	>200.00	Blue	20	1	1.40	15.00	2.00	Blue	1.70	2.00	NO	Red	0
5	>100.00	Black	15	1	1.00	8.00	1.50	Blue	1.30	1.50	NO	Red	0
6	>0.00	Green	10	1	0.60	3.00	1.00	Blue	0.80	1.00	NO	Red	0

Set Default Font

☒ Use the default font size for new text fields (Ignore object-specific sizes)
☐ Only Cut/Copy Display Objects, Not Power System Records

Online/Bus View Background Color Change

Recommended Multi-KV Level Defaults
Recommended Single-KV Level Defaults

Close Help Save All To Aux File Load All From Aux File

Set a default font size for
all new text fields

Object default drawing
values for kV range

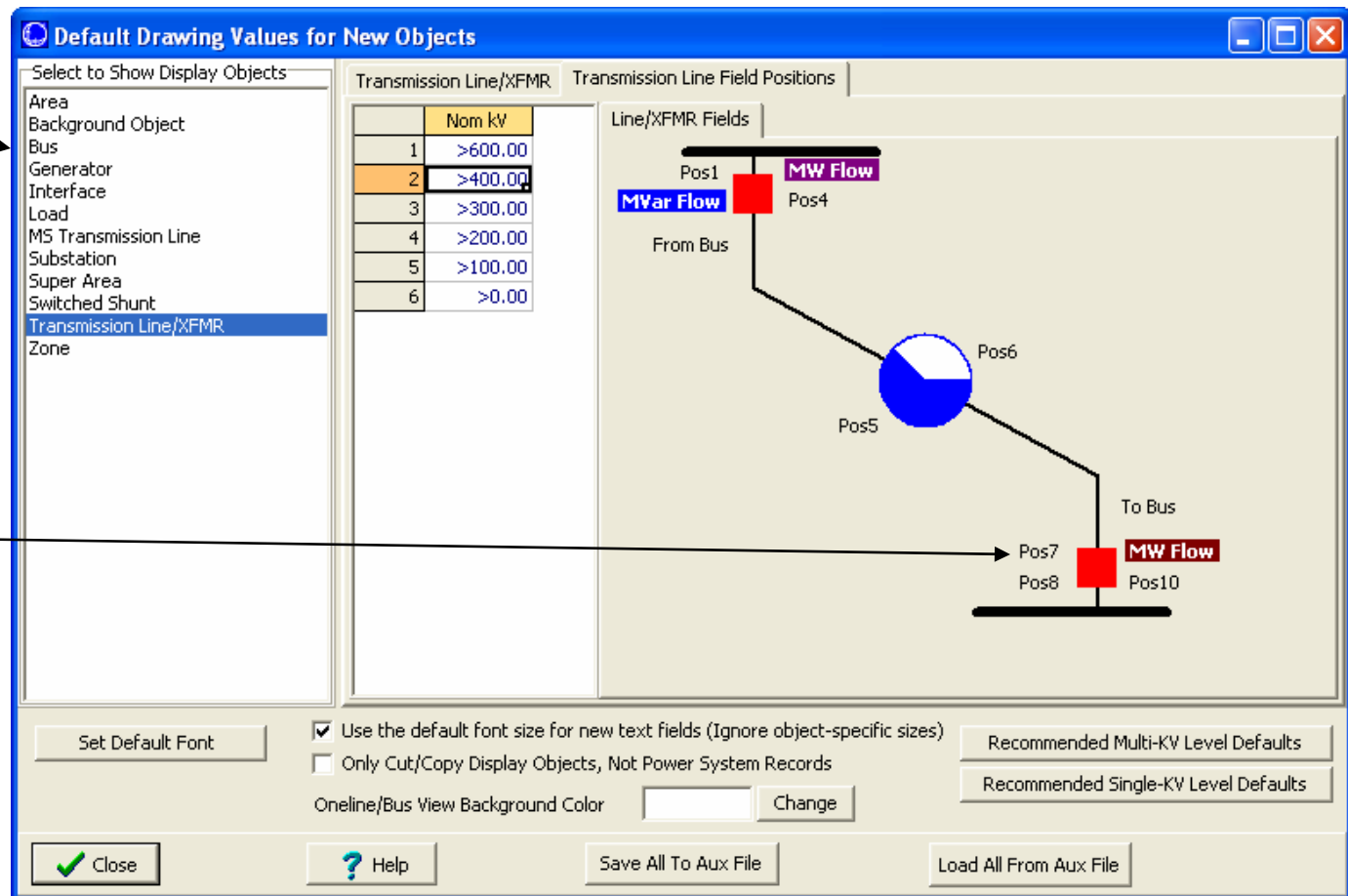
Auto Field Insertion

Click the Show Fields Button



Type of fields being modified

Click on Positions to Add or Change Field Type Displayed



Formatting EXISTING Oneline Display Objects



- Default Drawing Values only allow you to change the default appearance of FUTURE display objects
- To change the format of EXISTING display objects, make use of the following to features:
 - Selecting Multiple Objects
 - Formatting of Selected Objects

Selecting Multiple Objects



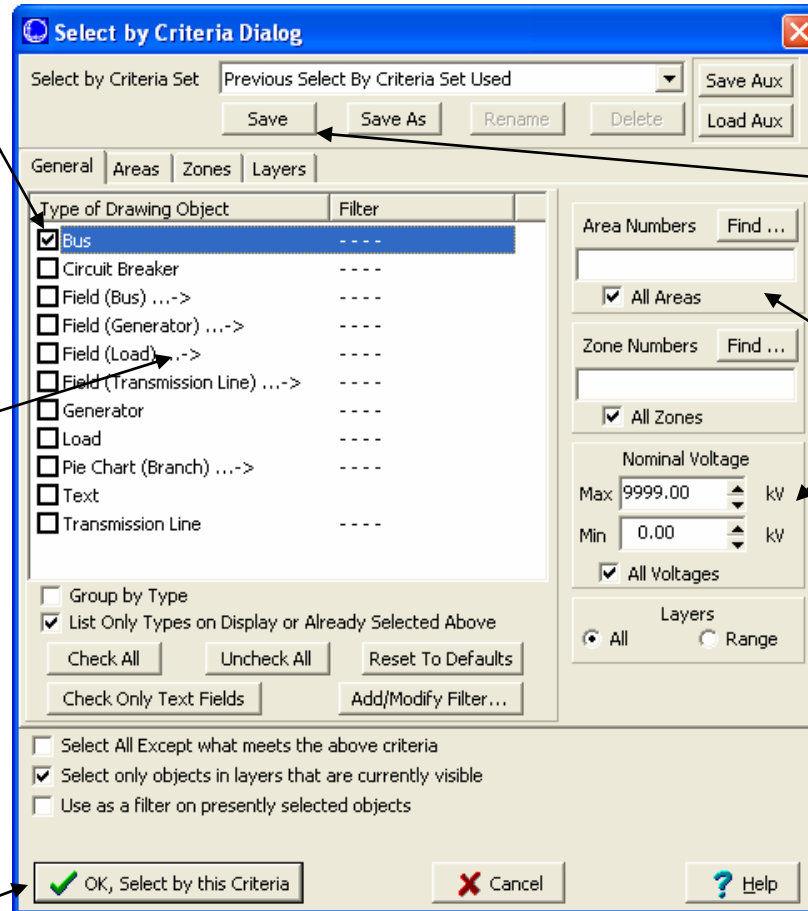
- Multiple oneline objects can be selected by different mechanisms:
 - Individually by left-clicking on objects while holding down Shift key
 - Using the **Select** buttons to select all objects in a region, available in the **Select** ribbon group under the **Draw** ribbon tab.
 - Hold Shift-Ctrl and drag with the left mouse button to select area that encompasses desired objects
 - Hold Shift-Ctrl and drag with the right mouse button to select area that encompasses desired objects and to retain currently selected objects
 - Using **Select by Criteria**, available in the **Select** ribbon group under the **Draw** ribbon tab.



Select by Criteria Dialog



Check the specific object types to select. Object types with multiple possibilities are marked with ->, and will open an additional selection window when checked



Criteria sets may be saved for easy re-use.

Objects can either be selected for entire case, or by specific areas/zones/layers and by voltage level

Click OK to select all objects on oneline meeting specified criteria.

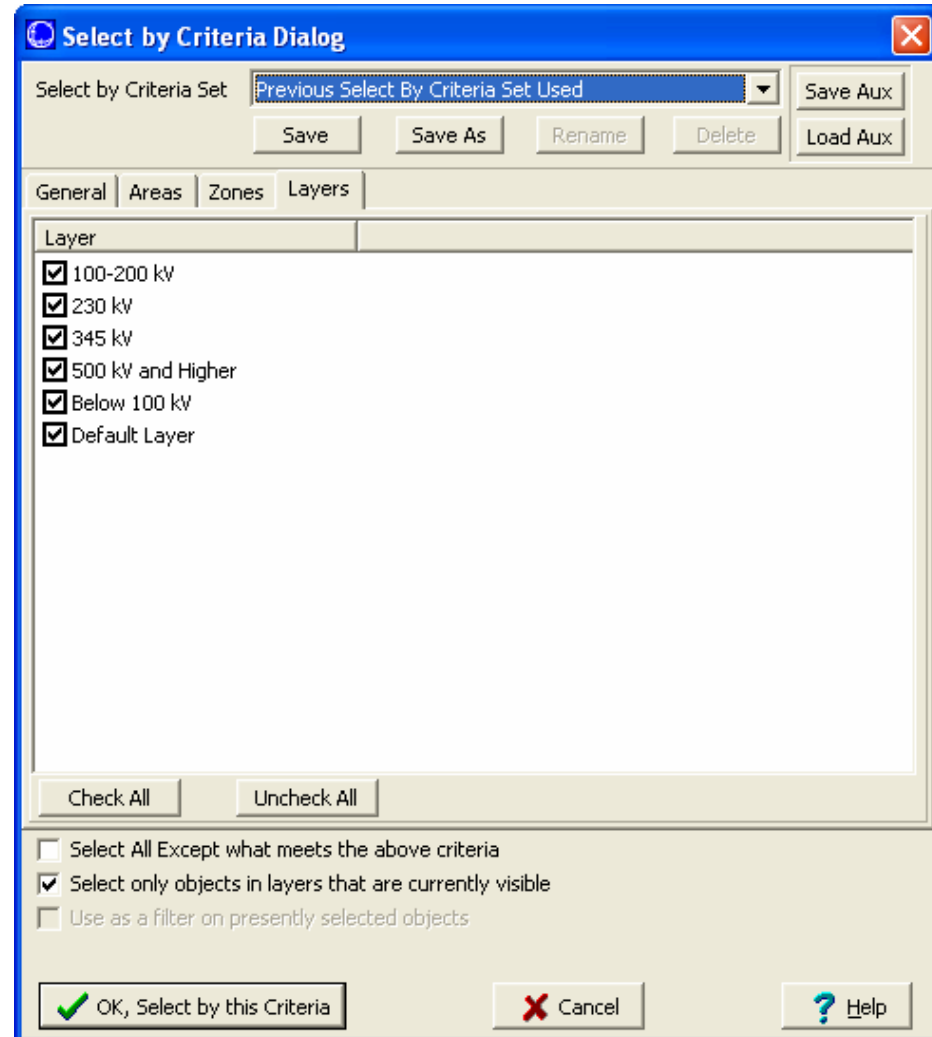
Select by Criteria: Choosing specific fields



- Clicking in an specific object opens new dialogs with more detail. Example: Bus Fields.

Choose specific Areas, Zones, or Screen Layers

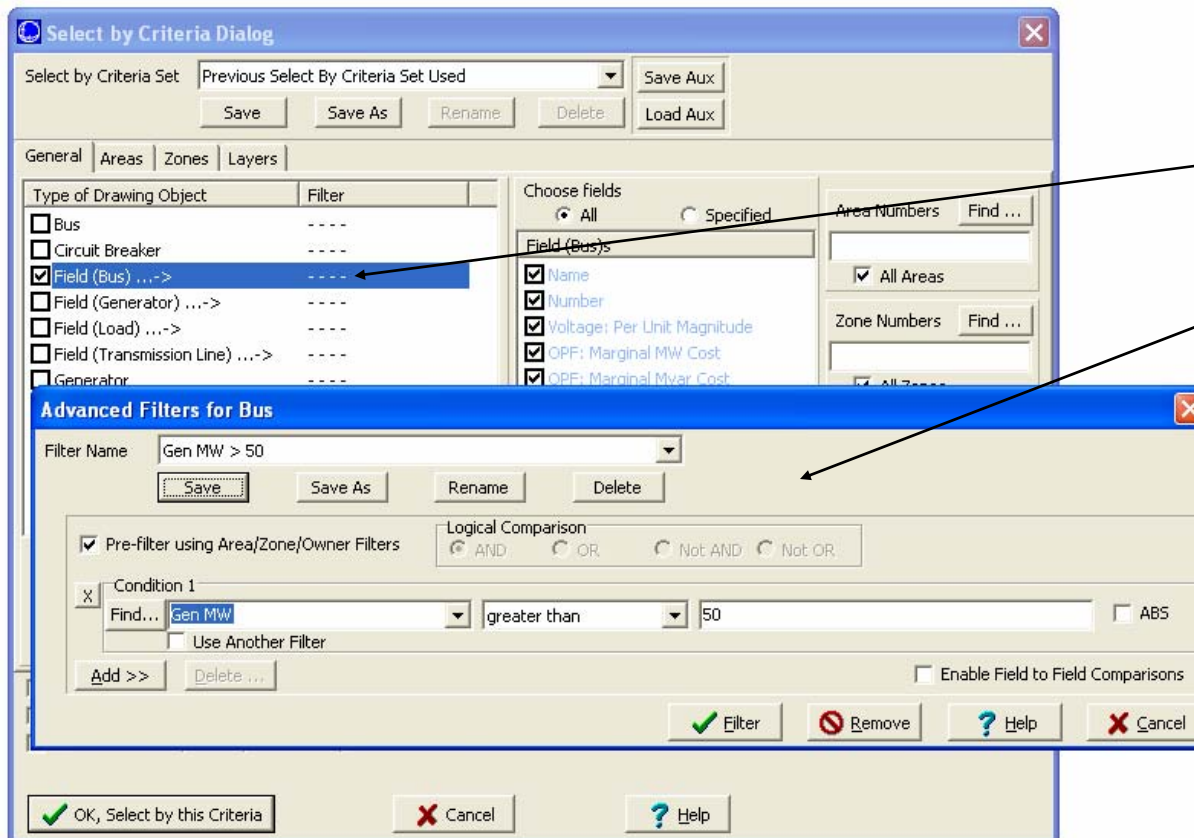
- Choose the Tabs and check what you want



Use Advanced Filtering in Conjunction with Select By Criteria



- Click on the type of object you're interested in and click Add/Modify Filter... (or just double-click on the Filter column)



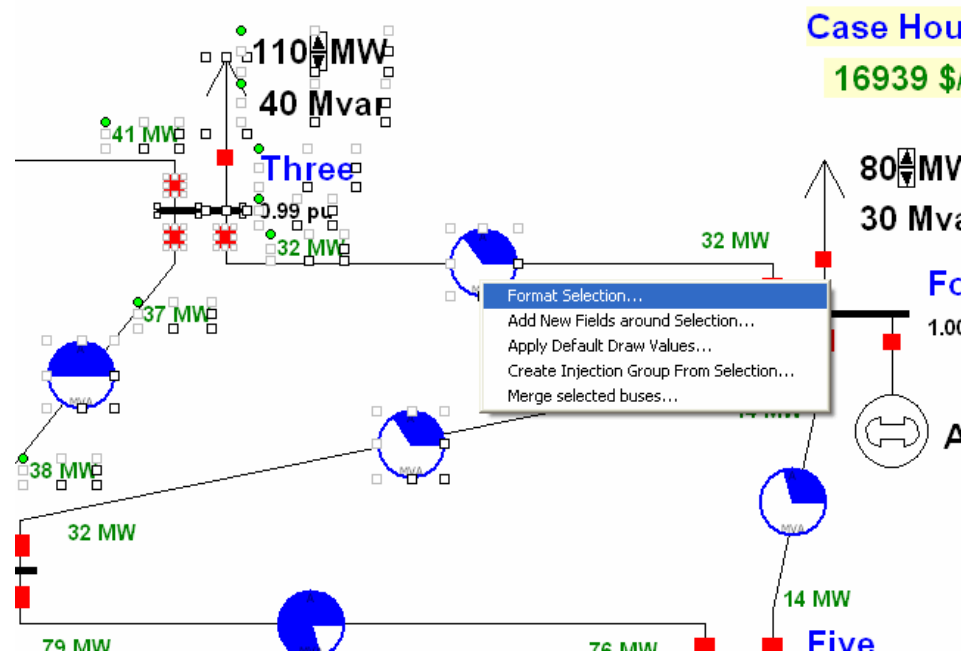
Double-click

Dialog appears

Formatting Selection



- After selecting objects in Edit Mode
- Go to the **Formatting** ribbon group under the **Draw** ribbon tab, and choose Font, Line/Fill, Levels/Layer, or Display/Size
- You can also right-click on a selection and choose Format



Format Selected Object: Line/Fill



Line Information

Background Color
Information

The image shows a screenshot of the 'Format Multiple Objects' dialog box, specifically the 'Line/Fill' tab. The dialog has a blue title bar with standard window controls. Below the title bar are five tabs: 'Line/Fill' (selected), 'Levels/Layers', 'Display/Size', 'Font', and 'Field'. The 'Line Options' section includes a 'Line Thickness' spinner set to 1, a 'Dashed' dropdown menu, a 'Line Color' color swatch (black) with a 'Change' button, and a 'Line Color 2' color swatch (white) with a 'Change' button. The 'Fill Options' section includes a checked 'Use Background Fill' checkbox and a 'Fill Color' color swatch (black) with a 'Change' button. At the bottom are 'OK', 'Cancel', and 'Help' buttons.

Format Multiple Objects

Line/Fill | Levels/Layers | Display/Size | Font | Field

Line Options

Line Thickness: 1

Dashed: —

Line Color: [Black] Change

Line Color 2: [White] Change

Fill Options

☒ Use Background Fill

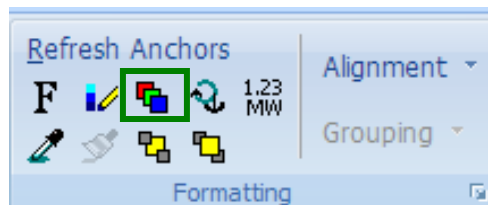
Fill Color: [Black] Change

OK Cancel Help

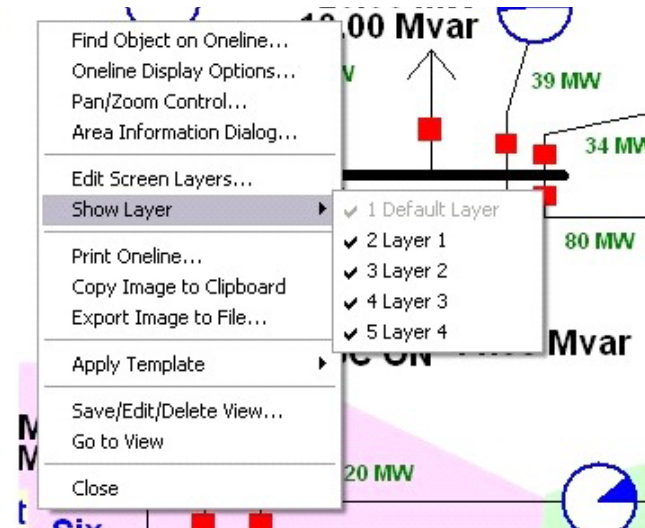
Screen Layers



- Add one-line objects to layers for customized views. Select the **Onelines** ribbon tab → **Layers** to create or modify screen layers
- Assign objects to layers using the **Levels/Layers** button on the **Formatting** ribbon group on the **Draw** ribbon tab




	Layer Name	Shown	Use Con
1	Default Layer	YES	NO
2	Layer 1	NO	NO
3	Layer 2	YES	NO
4	Layer 3	YES	NO
5	Layer 4	YES	NO



Object Oneline Display Levels



- Objects are shown on oneline using four different stack levels, base, background, middle and top.
- By default different types of objects can have different levels. For example transmission lines are level middle, while circuit breakers are level top.
-  Stack level can be changed by first selecting an object, then using the **Levels/Layers** button on the **Formatting** ribbon group under the **Draw** ribbon tab.

Format Selected Object: Level/Layers



Change Stack Level

Layers

Fonts and Pie Charts can be set so that they only resize between particular zoom levels

Set these values to force a display object to not move or resize

The screenshot shows the 'Format Multiple Objects' dialog box with the 'Levels/Layers' tab selected. The dialog has four tabs: 'Line/Fill', 'Levels/Layers', 'Display/Size', 'Font', and 'Field'. The 'Levels/Layers' tab contains the following options:

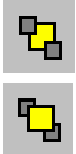
- Stack Level:** Radio buttons for 'Top' (selected), 'Middle', 'Background', and 'Base'.
- Layers:** A dropdown menu showing 'Default Layer', with 'Add New...' and 'Define...' buttons below it.
- Settings for resizing when zooming:**
 - 'Maximum Zoom Level for Resize' set to 999900.000.
 - 'Minimum Zoom Level for Resize' set to 0.0000.
 - Note: For fonts, this represents the zoom level at which the fonts and pie charts will no longer change size.
- ☐ Maintain Fixed Screen Location (do not pan)
- ☐ Maintain Fixed Screen Size (do not resize on zoom)

At the bottom are 'OK', 'Cancel', and 'Help' buttons.

Bring To Front / Send To Back



- What is shown on top is first governed by the stack level
- Objects within the same stack level can be moved relative to one another. Go to the **Draw** ribbon tab and choose the **Bring to Front** or **Send to Back** buttons from the **Formatting** ribbon group.



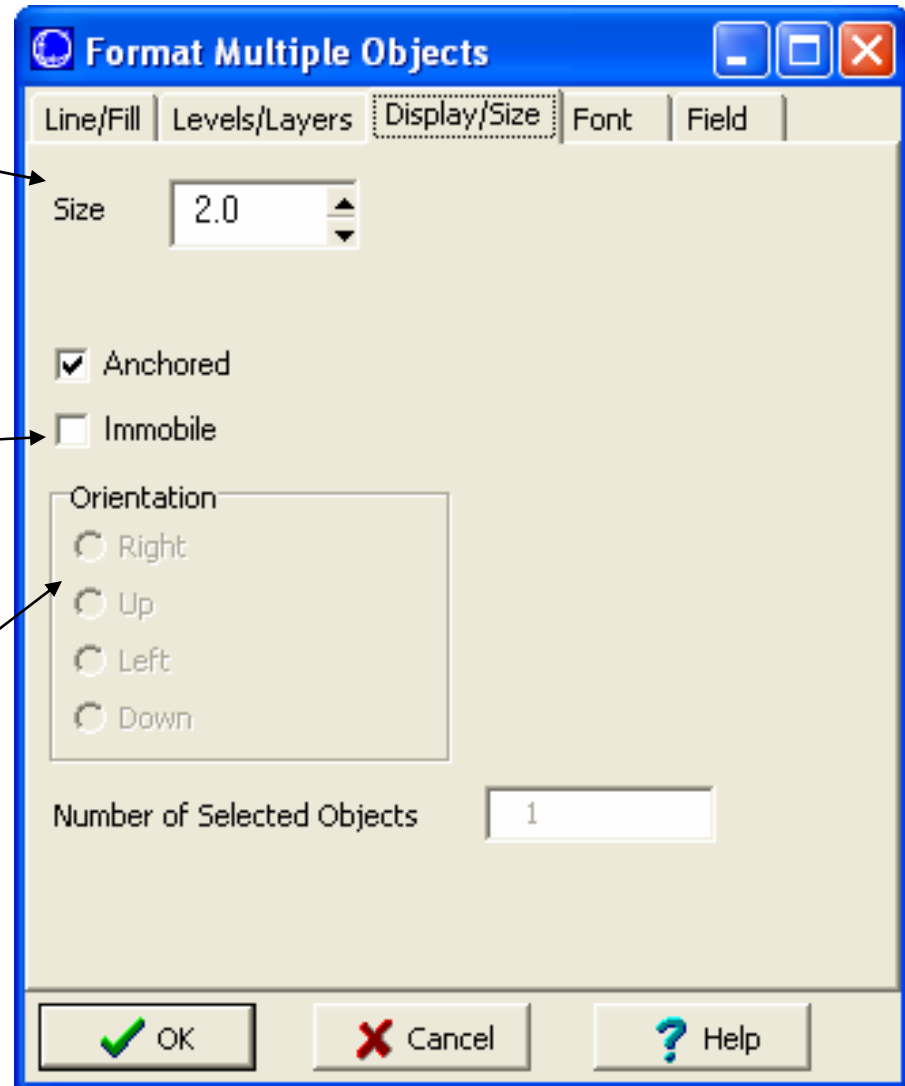
Format Selected Object: Display/Size



Size of an object
can be changed

Setting an object as
immobile will prevent you
from moving the object by
dragging it with the mouse.

Objects such as generators
have an orientation which
may be changed



Format Selected Object: Font



Font
Information

Format Multiple Objects

Line/Fill | Levels/Layers | Display/Size | **Font** | Field

Font Name: Arial | Size: 7

Font Name	Size
@Arial Unicode MS	8
Agency FB	9
Algerian	10
Arial	11
Arial Black	12
Arial Narrow	14
Arial Rounded MT Bold	16
Arial Unicode MS	18
Baskerville Old Face	20
Bauhaus 93	22

Effects:

☒ Bold ☐ Underline
☐ Italic ☐ Strikeout

Font Color: [Black] Change

Rotation Angle: 0

Preview: **AaBbCcDd**

Make Default

OK Cancel Help

Color and
Rotation Angle

Format Selected Object: Field



Field
Information

Change how the
field looks:
digits, decimal
and suffix

The screenshot shows the 'Format Multiple Objects' dialog box with the 'Field' tab selected. The 'Object Field' section contains 'Object Type' set to 'Bus Field' and 'Field' set to 'Name', with a 'Find...' button. Below this, the 'Include Suffix' checkbox is unchecked. The 'Total Digits in Field' spinner is set to 6, and the 'Digits to Right of Decimal' spinner is set to 2. At the bottom are 'OK', 'Cancel', and 'Help' buttons.

Property	Value
Object Type	Bus Field
Field	Name
Include Suffix	<input type="checkbox"/>
Total Digits in Field	6
Digits to Right of Decimal	2

Multiple Object Selection Examples



- Open B7FLAT.pwb case
 - Select **Yes** when asked to save current oneline and case.

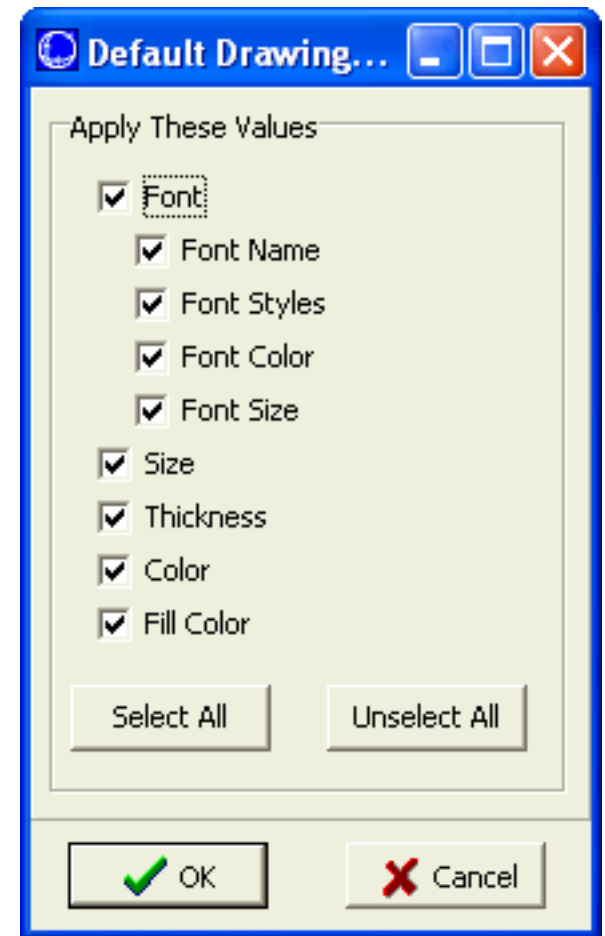


- Use **Select by Criteria** on the **Formatting** ribbon group on the **Draw** ribbon tab to:
 - change the size of all the line flow pie charts
 - make all the **MW flow** line fields green

Apply Default Draw Values to Selection




- Another way to quickly change a large number of objects is to do the following
 - Select the objects you want to form using Shift-clicks or **Select by Criteria**
 - Right-Click on the Selection
 - Choose Apply Default Draw Values
 - Dialog at the right comes up



Applying the format of one object to another: Copy Format




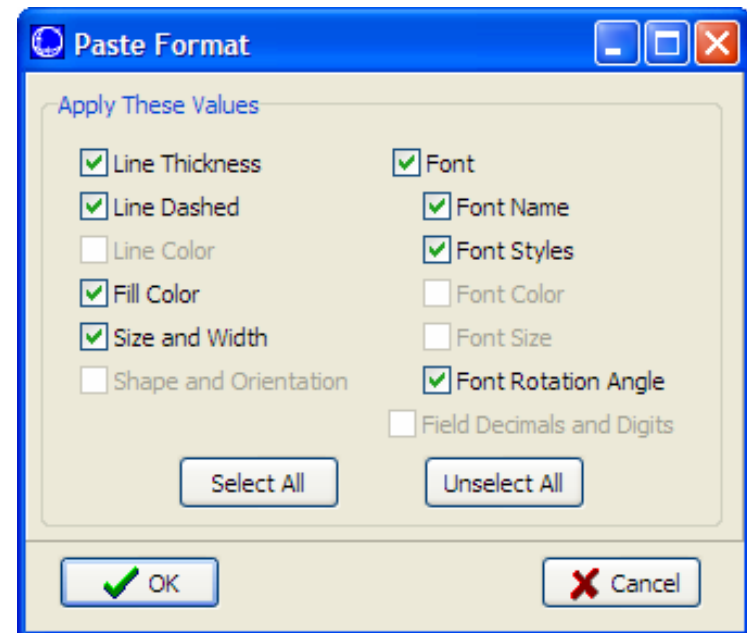
- Select a group of oneline objects and then click the button Copy Format → 
 - This will copy all the attributes that are the same across the selected objects
 - For example: If all objects have a fill color or RED, then it will copy this. But if some objects are RED while others are BLUE, it will not copy this attribute.



Paste Format



- After you have chosen to Copy Format, then the Paste Format button will be enabled. 
- Now select another group of objects to apply the copied formatting to and click the Paste Format button
 - Only attributes that were the same across the copied selection will be enabled.
 - Check the attributes you would like to paste and click OK



Online and Document Links



- LINK • Create a link to another online by selecting the **Draw** ribbon tab, **Background** button
→ **Online Link**
 - Clicking on this word will open up the other online
- URL • Any file can be linked and its associated application will automatically open.
 - This means that power point files or word documents or spreadsheets can all be linked.

Adding Pictures to the Oneline



- To include pictures, such as bitmaps, JPEGs, or metafiles, on the oneline, select the **Draw** ribbon tab, **Background** button → **Picture**.
 - Use Open Picture Dialog to find desired picture
 - Dialog provides a preview window
- You can also use the Window's Clipboard to copy objects from other programs, such as a graph from a spreadsheet or image from web.

Example: Company Logos Pasted on a Oneline

